

**Paper Code: EAS-204**

**Roll No.**

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**B.Tech**  
**(SEM II) Back Paper EXAMINATION, 2015-16**  
**PROFESSIONAL COMMUNICATION**

[Time: 3 Hrs.]

[Max. Marks: 100]

**Note:** Attempt any *five* questions out of eight questions.

1. (a) What is the importance of audience and locale in a presentation? Along with the non-verbal methods, certain paralinguistic features for proper articulation are also needed for making an audience-friendly presentation. What are those? Elaborate. [15]  
(b) Give synonyms of the following: [5]  
(i) *Abandon* (ii) *Anger* (iii) *Barbarous* (iv) *Disaster* (v) *Fatal*
2. (a) What are the barriers to communication? Also explain the three levels of communication. [15]  
(b) Trace mistakes in the following sentences: [5]  
(i) *The climate of Turkey is better than Russia.*  
(ii) *This machine is inferior than that.*  
(iii) *I wish my friend was here.*  
(iv) *My friend congratulated me for my success.*  
(v) *Please tell me where does Tom live?*
3. (a) What are the requisites of a good paragraph construction? What are the techniques and devices used to construct a proper paragraph? [15]  
(b) Write a paragraph on any topic using Inductive or Deductive method. [5]
4. (a) Define sentence with its types. What are the requisites of a good sentence construction? [15]  
(b) Give Antonyms for the following words:- [5]  
(i) *Confess* (ii) *Humility* (iii) *Fresh* (iv) *Mourn* (v) *Prosperity*
5. (a) Define the process of communication. How is communicating generally different from the technical way of expression? How can language be used as a tool of communication? [15]  
(b) Define report with its types. [5]
6. (a) How would you define technical proposal? Discuss in brief the format of a technical proposal? [15]  
(b) Write a letter of complaint to any firm inventing the necessary details yourself. [5]
7. (a) What do you understand by the flow of communication? Elucidate the merits and shortcomings of the various sorts of flow in an organization? Define Kinesics. [15]  
(b) Write short note on '*Impression of films on our lives*'. [5]
8. (a) Draft a resume along with the covering letter to suit your purpose of pursuing the employers for job. [15]  
(b) Differentiate between '*Chronemics*' & '*Proxemics*'. [5]